

# Person Track Product : *Register an account and Preparing your tracking device*

ActivateNow .PDF  
Version 1.1 2005  
FollowUs Ltd  
Workbench doc.

Print these instructions and register. This is your quick reference guide.

## **Step 1. Register An Account With Us**

Register an account with us and buy your GPS tracking unit.

1. Go to our website and register. You may have already registered and have a username and password if you have purchase product from FollowGB. You do not need to register twice.
2. To register [click on the 'Register' button](#) on the home page.
3. **Enter you details.** Please note it is essential for you to enter your details correctly.
4. When you have completed the registration process you will be automatically emailed an Username and Password.
5. Log into your standard email account and collect your Password and Username that we have sent to you. Please allow 30mins for delivery. **Please store this e-mail safely as it is your record of your Username and Password.**
6. You can now login to your tracking page from our homepage using your Username and Password.

## **Step 2. Purchase Location Credits**

1. Log-in to your account and open your tracking console page.  
*With your GPS tracking device package you will receive **50 free** tracking requests. Thereafter, you will need to buy tracking credits using the process below....*
2. To buy tracking credits (one credit buys you one track) [click on the 'Buy Tracking Credits' button](#).
3. Decide how many location credits you want to purchase by clicking next to your chosen tariff.
4. Follow the instructions and acknowledge that you agree with the terms and conditions, and then proceed to the next step.
5. The FollowGB server will then automatically connect with the secure Lloyds Bank Cardnet/Protx site who will deal with the transaction on our behalf. Please note that FollowGB do not store any credit card details for our customers. If you have difficulties making a purchase, then please call us on 0871 425 44 22.
6. Once you have purchased your location credits, return to your tracking console.

Thawte Secure  
Registration is **FREE**

Please fill in the details below to  
the interactive demo and location

First Name

Surname Name

**Address Details**

House Number or Name

Street or Road

Flat Names (if applicable)

District or London Borough

County

5338.96 **Buy Tracks**

039%

**04/01/2007**

## **Step 3. Preparing your GPS tracking device**

1. Take your tracking device unit out of the box. Before you can activate your tracking device using our leading software, you will need to make sure you have:-
  - i) **Charged your device** and
  - ii) inserted a **SIM card** with credits on it. (we recommend that you use a Vodafone SIM card if you pay to use a P-A-Y-G SIM).
2. To insert your SIM card, follow the instructions in your help booklet supplied with the device.

**NOTE: MAKE SURE THERE IS CREDIT ON THE SIM CARD YOU USE otherwise you will not be able to set up the unit.**

**Once switched-on for the first time, place your tracking device outside so it can view the skyline and download the location of the GPS satellites specific to your area of the world.**



# Person Track Product : *set-up guidance*

## **Step 4. Set up your tracking device**

1. Once you have set-up your tracking device as outlined in Step 3 above, then it is time to activate our software (using the FollowGB tracking console).

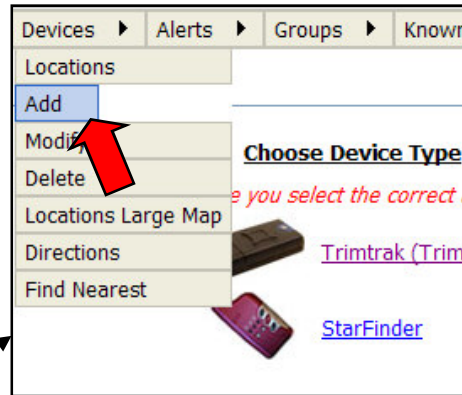
2. **Log in to the web site** and enter your access username and password that we will have previously e-mailed to you. The click to go to your tracking console.

3. To send the 'wake-up' command to your GPS tracking device, you need to add it to your tracking console. To do this you will first need to [click on 'Add'](#) button and select the type of tracking device you have purchased. See image 3.

4. You are now on the '**Add device to be tracked**' page. The screenshot here is to add a 'MyTrack' GPS. For this device, insert the name you are giving to the tracking device, the telephone number for the SIM card that you have placed in the device, enter the network type of SIM card you are putting in the device. We recommend a Vodafone P-A-Y-G SIM or any standard contract SIM card. Also enter your device ID which will be 0000. **If you change your device ID/Password on your devices later, then also make sure that you change it here.**

You can also enter the guardian name and telephone number that the device will communicate with if the emergency button is pressed.

6. Once you have entered information, in these fields, [click on the 'save' button](#).



**MyTrack GPS Phone**

Group Name

Give the device a Name

Device mobile number

Network

NB: Please note that this is the default device password. We advise users to change the password on the device itself, then use that password here.

Device Password

Guardian Name

Guardian

# Person Track Product : *other features*

## **Step 6. Explaining other console buttons**

The numbers below match a numbers on the screenshot to the right and give further explanation of the features.

1. See this drop down for devices that you have added to your tracking console. You are able to group tracking devices into specific groups in this dropdown list.
2. Is the drop down list of traceable devices. To add a new tracking device to your account see **Step 4** above.
3. This enables you to choose a larger map view.
4. The 'Device Settings' button enables you to change the operation commands to your device.
5. From here you can choose if you want to use, Multimap, PowerPoint or Google Earth as your default map.
6. This enables you to create a geofence, so you can receive an alert when a devices moves in or out of an area. This will only work with Option F in Step 5 turned on.
7. The 'track now' buttons enable you to track a device now .
8. Make sure you have Google Earth downloaded n your PC. Then click the Google Earth button and see all your locations for one day plotted on a Google Earth map.
9. When the tracking device wakes up and reports a position it is placed in this history log. You are able to view the reported locations of the tracking device on a map by [clicking on the time the location came in](#). You will also see the time, speed and direction of the tracking device.
10. If you wish you can attach a description to a location by [clicking on the 'Points of Interest' button](#).
11. See the remaining amount of location credits you have.

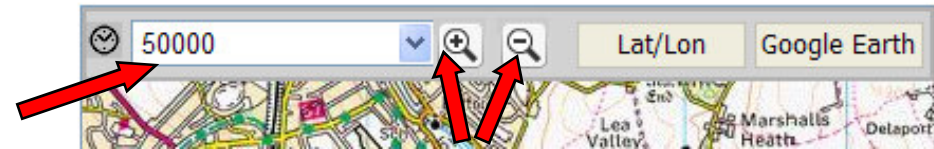
The screenshot displays the console interface for a tracking device. At the top, a dropdown menu shows 'ID 372 GPRS V1'. To its right is a 'DEVICE MENU' button. Below the device ID, the following information is shown: 'Remaining Credits: 11.5338', 'Battery Reading: 039%', and 'Movement History:'. A 'Refresh' button is located to the right of the history section. A dropdown menu is open, listing options: 'Large Map', 'Device Settings', 'Change Map Settings', 'Geo-Fence', 'Speed Alert', 'Track Now', and 'Google Day'. Below the menu is a table with columns for Time, Speed, and a description. The table contains several rows of data, with some rows highlighted in green, yellow, or red. A 'Points of Interest' button is visible next to the 'Google Day' option in the menu.

Time	Speed		
17:19	000		
17:12	002	W	Lloyds Bank
16:53	000	-	Add as POI
16:45	033	NW	Add as POI
14:11	000	-	KMB Home
14:04	038	NE	Add as POI
13:54	035	N	Add as POI
13:47	076	N	Add as POI
13:44	075	NW	Add as POI
13:42	050	NW	Add as POI
13:32	014	NW	Add as POI
11:00	000	-	Add as POI
11:00	000	-	Add as POI
11:00	000	-	Add as POI

# Person Track Product : *other features continued.....*

## **Step 7. Other features continued**

1. You are able to Zoom in and out of the map. You can zoom in and out either using the drop-down scale or by using the 'magnifying glasses'. You can also Click on the Google Earth button to see the track generated in the Google Earth mapping software.



2. You can view the battery status of your tracking device. This enables you to see the battery power and make arrangements to change the batteries as necessary. The battery power remaining is given as a % reading.

A screenshot of a tracking device status panel. It displays 'Remaining Credits: 5338.96' with a yellow 'Buy Tracks' button. Below that is 'Battery Reading: 039%' with a yellow progress bar. Underneath is 'Movement History:' with a calendar icon, the date '04/01/2007', and a 'Refresh' button. At the bottom is a table with columns 'Time', 'Speed', and 'Direction'. A red arrow points to the 'Battery Reading' section.

Time	Speed	Direction
17:19	000	-
...	...	...

4. Finally, below that you are able to see how many Pay-As-You-Go tracking credits you have remaining. In this case you will see that there are 978 remaining.

**NOTE:** This is not the remaining credit that you have on your SIM card.

There are a number of other buttons that run across the top of the page. The function of these range from being about to add new devices and create groups, to seeing movement alerts, changing your users settings and password, seeing our spend log and shopping for more GPS devices with FollowUs.

Devices ▶ Alerts ▶ Groups ▶ Known Places User Settings-Help ▶ Spend Log Shop ▶ Logout



*Again, remember that if you have problems making a credit/debit card purchase from our site, then please call us on 0871 425 4422 and we will assist you with your payment.*

# Person Track Product : *questions and answers*

## **Step 8. Why do I get any locations?**

1. It is important to understand that for a GPS tracking device to calculate its location it **needs to be able to communicate with the GPS satellites**. If it can't communicate with the satellites then it will not be able to track itself. In the old days this was only possible if a tracking device had a direct view of the sky. The FollowGB tracking device is much more sensitive than this, but the better the view of the sky that it has, the less location failures you are likely to see.

2. So, for the tracking to take place the **positioning of the tracking device is essential**. For instance, we have found that a tracking device can often communicate with the satellites if it is located in a handbag, glove box, on the parcel shelf of a vehicle, or near a window. However, we have found that it may NOT hear the signal from the GPS satellites if it is placed in doors as the building absorbs most of the signals before it can reach the tracking device! This also applies to metal trunks/boots of cars which may also block the signal - however, in the rear of an estate car would be fine... There is no "hard and fast guide" and we recommend that you experiment with the positioning of your tracking device to make sure that it is in a position where it is receiving a sufficiently strong signal from the GPS satellites to calculate its position. You can check to see if your device has a GPS lock by pushing the joy stick on the device to the left. See the instruction booklet included within the device for more information.

3. You may also not see a location where the device does not have GSM or GPRS coverage. Remember that it can only say where it is **if it has reception**.

## Support Line Number

If you continue to have difficulties then please contact us on our support line number as follows:-

**0871 425 4422** calls at national rate

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